

**PARENT OR GUARDIAN CONSENT FORM FOR STUDENTS AGE U18 (Face-to-face individual students)**

LanguageUK wants to make sure that your child is safe while studying in the UK. To help us, we ask you as a parent or guardian to complete this form for your child aged under 18 who is enrolled on a course provided by LanguageUK. Please discuss this consent form with your son/daughter and complete it.

The consent form must be returned to us 4 weeks before the start of the course or returned to your school if you are coming as part of a group.

Please complete all sections and give a copy to your son/daughter to travel with.

The information you provide us will be dealt with in a highly confidential way and only shared with the people required to deliver a service, such as healthcare, and with welfare professionals or for legal reasons. For paper copies, we will hold the information below for a period of 2 years and then safely destroy this information. In providing the information requested below, you should note that LanguageUK promotes equal opportunities and will take any action needed to ensure that no individual is subject to discrimination, directly or indirectly, on the grounds of gender, disability, colour, race, religious beliefs, sexual orientation, age, nationality, ethnic or national origin.

| 1. Personal Details and Emergency Contact Information                                     |                  |
|---|------------------|
| <b>To be completed for all students under the age of 18</b>                               |                  |
| Student's name  |                  |
| Gender  | Male      Female |
| Date of birth   |                  |
| Nationality   |                  |
| Email address   |                  |
| Personal mobile number  |                  |
| Date of arrival in the UK   |                  |
| Date of departure from the UK   |                  |
| Parent/Guardian 1 name  |                  |
| Parent/Guardian 1 contact number  |                  |
| Parent/Guardian 1 email address   |                  |
| Parent/Guardian 2 name  |                  |
| Parent/Guardian 2 contact number  |                  |
| Parent/Guardian 2 email address   |                  |
| Please give another <b>TWO</b> emergency contact numbers and their relationship with you. |                  |
|   |                  |

**PASTORAL CARE**

The level of care offered to your child is outlined in our policies and T&C. We have an emergency 24-hour contact phone number, which is 0044 (0) 7467144234.

**Travel**

I understand and agree that:  
 my son/daughter can travel unaccompanied to and from Canterbury at the start and end of their course.  
 (Please note that LanguageUK advises all students under 18 to take transport arranged by the school  
 My son/daughter can travel unaccompanied between the school and his/her accommodation.  
 My son/daughter will seek permission for any travel outside of Canterbury during their stay.  
 I will need to give additional and specific consent for any overnight stays.

*The school does not accept responsibility for students under 18 who make their own travel arrangements from the airport or other arrival points until they arrive in Canterbury.)*

**Attendance**

I understand and agree that:  
 my son/daughter is expected to attend all scheduled classes and activities. If I wish my son/daughter to be absent at any time, I must contact the school.  
 he/she understands that he/she must follow the school's attendance policy.

**Curfew time**

I understand and agree that:  
 my son/daughter must be home by their curfew time (please see below) on any evening unless accompanied by a responsible adult approved by the school.  
 CURFEW TIME for students under 18 years old on General English courses: 9:30pm  
 CURFEW TIME for students on the Summer Course and groups are not allowed out in the evening unless arranged with LanguageUK and their leaders.

**Unsupervised times**

I understand and agree that:  
 my son/daughter can have free time for shopping on trips.  
 my son/daughter can have unsupervised free time in Canterbury during the time between the end of class/activities and the time of their evening meal at their accommodation.  
 my son/daughter can have unsupervised free time in the evenings and over the weekends.

**For students aged 16/17 who are enrolled on adult courses:**

I understand and agree that:  
 my son/daughter will come into regular contact with other students over the age of 18, in class and during their leisure programme.  
 there are certain British laws (e.g., related to drinking alcohol) that apply to people aged under 18. Therefore, there may be some leisure activities which my son/daughter cannot take part in because of their age.

**Other:**

I understand and agree that:

it is illegal to buy alcohol under the age of 18 and illegal to buy cigarettes under the age of 18 or to smoke in public under the age of 16, and the school will enforce these laws. If necessary, the school may search students' belongings and confiscate illegal or other items deemed to be inappropriate.

we (the parents/guardians) are financially responsible for any damage that our son/daughter causes during his/her stay in the UK.

if the school believes that the safety of my son/daughter is compromised, LanguageUK /homestay provider may impose further restrictions or rules as required.

it is important to discuss staying safe online with our son/daughter and we have explained that he/she should not share personal information with strangers on the Internet.

my son/daughter must have adequate travel and medical insurance and will ensure they have this before they travel.

my son/daughter understands that he/she must follow the school and homestay rules.

my son/daughter must follow the school's policy on unreasonable behaviour: please see our

**WITHDRAWAL PROCEDURES FOR THE REMOVAL OF A STUDENT 2024**

In the first instance, our staff will speak to the student explaining why the behaviour is unreasonable. If necessary, the student will then receive an official warning in writing with a copy sent to the parents.

If unreasonable behaviour continues, the student may be sent home immediately without a refund. The parents will be asked to pay for the return flight.

**2. Medical information: please tell us about any problems. If we are not told in advance about a physical or mental condition, we reserve the right to terminate the student's course**

|  |     |    |
|--|-----|----|
| Does your son/daughter have any medical conditions/ illnesses?<br><br>*Please give details:  | Yes | No |
| Does your son/daughter require a special diet?<br><br>*Please give details:  | Yes | No |
| Allergies, please include any allergies to food, materials or plasters:<br>*Please give details:   | Yes | No |
| Does your child always carry an Epi-Pen?<br>*Please specify the course of action to be taken by LanguageUK staff or the host family in case of an emergency:   | Yes | No |
| In case of minor pain or illness such as a headache, mild cold, or sore throat, do you agree to your son/daughter be given over-the-counter medicine? (e.g., paracetamol, ibuprofen, cough medicine, throat pastilles, antihistamine, or travel sickness tablets?) | Yes | No |
| Does your son/daughter take any medication?  | Yes | No |
| Do you consent to your child being given non-prescription medication/emergency aid?  | Yes | No |
| Do you authorise a doctor to give any medical treatment considered necessary, including the administration of an anaesthetic and operation, if you cannot be contacted in an emergency?  | Yes | No |
| Does your son/daughter require regular hospital treatment?   | Yes | No |

|   |     |    |
|---|-----|----|
| <p>Is there anything else we should know about?</p> <p>*Please give details:</p> <p>LanguageUK will require proof of any allergies by way of a medical certificate, doctor's note, or letter from parents. LanguageUK takes no responsibility for medical emergencies arising from the non-disclosure of current medical information.</p> | Yes | No |
|---|-----|----|

Does your son/daughter have any of the following: (please select)

|   |   |   |  |
|---|---|---|--|
| <input type="checkbox"/> Asperger's       | <input type="checkbox"/> Autism               | <input type="checkbox"/> Heart condition    | <input type="checkbox"/> Visual Impairment |
| <input type="checkbox"/> ADHD             | <input type="checkbox"/> Dyslexia             | <input type="checkbox"/> Diabetes           |  |
| <input type="checkbox"/> Dyspraxia        | <input type="checkbox"/> Mental Health Issues | <input type="checkbox"/> Bed-wetting        |  |
| <input type="checkbox"/> Eating Disorders | <input type="checkbox"/> Severe Headaches     | <input type="checkbox"/> Hearing Impairment |  |

### 3. Insurance

|   |     |    |
|---|-----|----|
| <p>I hereby have provided full health and travel insurance for my child. We do not recommend students to travel without travel insurance before arriving in the UK. Due to the pandemic Covid19, please make sure your child is appropriately insured. We recommend you use the service of guard.me <a href="https://www.guard.me/">https://www.guard.me/</a></p> | Yes | No |
|---|-----|----|

### 4. Accommodation

|   |     |    |
|---|-----|----|
| I understand that accommodation will be supplied by LanguageUK. | Yes | No |
|---|-----|----|

|  |     |    |
|--|-----|----|
| Our son/daughter will follow the homestay host rules and requirements and will be responsible for any damage they may cause. | Yes | No |
|--|-----|----|

**LanguageUK reserves the right to charge £100 for an unnecessary change of homestay host.**

Under no circumstances, without the host's consent, must a student take photos inside the house and use the photos on social media, including Facebook, WhatsApp, Snapchat, Instagram, Twitter or any other application. This is a serious invasion of privacy.

All our homestay providers are DBS (Disclosure and Barring Service) checked before any U18 students are placed. We regularly check all our homestay providers and all staff and homestay hosts share the responsibility to protect U18 students from harm. They also know how to identify possible protection issues and follow the Safeguarding for Homestays Guidance. All accommodation is within a 30-minute walk or a short bus ride from the school.

|  |     |    |
|--|-----|----|
| <b>Some homestay providers use CCTV/security cameras. Do you give your consent for this?</b> | Yes | No |
|--|-----|----|

## 5. CONSENT

### Photographing and filming:

We occasionally take photographs and videos of classes or other school activities during your student's time with us, which may be used for promotional purposes, including social media. These will not be shared without your permission.

**We consent for images of our child to be used in the School's and School Partners' external marketing materials.**

YES

NO

**Agreement: we, the parents/guardians, authorise our son/daughter to take part in a language course at LanguageUK. We confirm that our child has enough sense of maturity and responsibility to study at a school where there will be students aged 18 and over. I have read, understood, and accept the LanguageUK Terms and Conditions that accompany this consent form for the placement of junior students.**

*Please note that by signing this declaration, you agree to all selections you have made on this form and you confirm that all the information you have given is true and accurate. You also confirm that without this form, the school has the right to terminate or cancel the booking or the study period and that your son or daughter may be asked to leave the school and return home at your own cost.*

|   |   |
|---|---|
| Student's name:                         |   |
| 1 <sup>st</sup> Parent's name:          | 2 <sup>nd</sup> Parent's name:          |
| 1 <sup>st</sup> Parent's signature:     | 2 <sup>nd</sup> Parent's signature*:    |
| 1 <sup>st</sup> Parent's mobile number: | 2 <sup>nd</sup> Parent's mobile number: |
| Date:                                   | Date:                                   |

\*If the student is travelling on their own, they must have written consent from both parents (or one parent if they have sole responsibility) or their legal guardian.

**Parent/guardian: I agree to the School's Terms and Conditions. I have discussed the agreed arrangements and rules with my son/daughter.**

Yes

No

**Student: I have discussed the agreed arrangements and rules with my parent/guardian**

Yes

No

**Terms & Conditions. Please read carefully:**

- Students can be placed 2,3 or 4 per homestay accommodation depending on the size of the house, if you are happy for your child to share a room with a friend or another student.
- Your son/daughter will follow the homestay host rules and requirements. Any damages committed by a student must be paid for by that student in full.
- We work very closely with the hosts, and we take into consideration all the students' comments about them. We only move students if we feel the circumstances are right and in an emergency. Students or leaders cannot decide for themselves that they want to be re-housed before consulting our Accommodation Officer. In both Canterbury and Faversham, we have designated Welfare Officers who oversee any accommodation move and any welfare issues.
- **Under no circumstances, without the host's consent, must a student take photos inside the house and use this photo on social media, including Facebook, WhatsApp, Snapchat, Instagram, Twitter and any other application. This is a serious invasion of privacy.**
- LanguageUK are not liable for any videos or photos downloaded onto social media which may cause distress or any legal action. The students who take the videos are responsible and liable. Any students who are caught invading privacy will be expelled from the course.
- We, parents/guardians, understand the school reserves the right to terminate the course of any student who persistently breaks the rules and seriously misconducts himself/herself at the school or in the homestay. In such cases, there will be no refund of fees and we will be responsible for our child's return and all costs involved. Misconduct may include possession/consumption of illegal drugs/alcohol, intentional damage to the school or homestay property, repeated disturbance in class and at the homestay, repeated breaking of the rules, criminal activity and bullying.
- All students must attend all classes. LanguageUK has a strict attendance policy. Students can be absent when they are not well and, in such cases, the student must inform their group leader, who will then inform the school and the welfare department straight away so that a doctor's appointment can be booked if needed.
- Failure to sign and return this form back to the school, agent and LanguageUK when asked to do so, may result in problems with your booking.
- Please note there will be no move of homestay or classes once your child has been allocated.
- I, the student at LanguageUK, am fully and personally responsible for my own safety and actions while at LanguageUK and for the entire duration of my course at the school, and I acknowledge that I may be at risk of contracting COVID-19.
- I, the student at LanguageUK, agree to indemnify, defend, and hold harmless LanguageUK from any costs, expenses, damages, lawsuits and or liabilities or claims due to injury, loss or death related to COVID-19.
- By signing this consent, I acknowledge that I have read the foregoing Liability Release Waiver and understand its contents; that I am (18) years old and over, an individual student aged 16/17 whose parents or legal guardians are fully competent to give my consent; That I have been sufficiently informed of the risks involved and give my voluntary consent in signing it as my own free act and deed.
- This waiver will remain effective until laws and mandates relevant to COVID-19 are lifted.

Updated September 2024,